

# Staff suggestion / improvement idea

Describe the current problem and one proposed change. Give a practical example and suggest how a small trial could show whether it helps.

Suggestion title / team

Submitted by / date

|                                                                         |                                                                                   |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <b>CURRENT PROBLEM</b><br>What happens now?<br><br>Example / frequency: | <b>PROPOSED CHANGE</b><br>What could we do differently?<br><br>Who would it help? |
|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------|

## Expected benefit / support needed

Time, quality or service benefit / people or resources needed

## A small trial

First step / who could try it / how to judge the result

## Receiving-team response

| Response / next step | Owner | Review date |
|----------------------|-------|-------------|
|                      |       |             |

Response shared with submitter on

Trial / decision reference