

LITTER PICK / EQUIPMENT DESK

Record quantities at issue and return. Gloves are counted as pairs; bags and other used-up supplies go in the consumables summary.

Event / date

Meeting point

Equipment coordinator

Reusable kit — quantities out / back

Volunteer / code	Grabbers out / back	Glove pairs out / back	Hoops out / back	Other kit out / back	Missing / condition note

Consumables / bags used

Unused supplies returned

Recorded by

Outstanding kit / follow-up

Item, volunteer reference and person following up