

JIGSAW SWAP / BOX RECORD

Keep this sheet in the box. Record the exact puzzle edition and say how completeness was checked; do not infer it from the box label.

Club puzzle ID / title

Maker / edition reference

Stated piece count

Box / bag condition

COMPLETENESS ☐ Checked complete ☐ Known incomplete ☐ Unverified

Checked by / date

Method / completed-image reference

Missing pieces / other findings

Location sketch, description or photograph reference

Swap history

Date out	Member / code	Date back	Condition / next-person note

Next handover

Arranged return / collection / club notes